**Shackleford Parish Council**

 **Minutes of the meeting held on 19 May 2015 in the Shackleford Centre**

**Present** – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Jon Scott, Philip Randall, Kate Lingard (Clerk) and George Johnson (SCC).

**Members of the Public –** Bob Stovold, David Swinburn, Quintus Van Koetsveld, Jon Forsyth, Sheila Clarke, Kay Hollingdale, Tony Moorey, Judy Swift, Tony Swift, Robert Fuller, Emma Walton, Selina Pope and Dawn Davidsen.

**Issues raised by the Public** – QVK reported that the some verges/grass in the centre of the village have been damaged by works done by electricity contractors. BCM to look into reinstatement works by Aldro and electricity company.

**1/15 – Election of Chairman and Vice-Chairman for 2015/16 –** Bridget Carter-Manning was elected as Chairman and Fran Nowlan as Vice Vice-Chairman. Declarations of Acceptance of all councillors were handed to the clerk.

**2/15 - Apologies for Absence** – Tony Rooth, Barry Hitchcock and Gillian Swinburn.

**3/15** - **Minutes of Meeting on 17 March 2015** – signed by BCM.

**4/15** - **Matters Arising** – none.

**5/15** - **Declarations of Interest** – none.

**6/15** – **Weyburn Development –** Dawn Davidsen from the Weyburn Working Group (part of the Elstead and Weyburn Neighbourhood Plan team) gave a short presentation on the proposed development of the Weyburn site by Linden Homes. The site was previously a successful engineering facility and offered employment to approx. 300 - 400 local people from Elstead until its closure around seven years ago. The remaining buildings on the site are derelict. The site falls mostly within the parish of Peper Harow but a small proportion of it also lies within the parish of Elstead and it is subject to a number of planning constraints including those relating to the Green Belt, the AONB, AGLV, Wealden Heath Special Protection Area and SSSI.

Planning application WA/2015/0789 by Linden Homes proposes the construction of 70 homes and 1 care home. The Weyburn Working Group believes the application to be totally inappropriate for the site and has concerns about: the density of the housing proposed; the lack of open green space; lack of employment for local people; flooding tendencies of site; lack of school places for new residents; contamination of the site and lack of adequate parking and safe cycle/pedestrian routes. Comments on this application can still be made until 29th May 2015 (see Waverley Planning pages for more information).

**7/15 - Neighbourhood Plan** – it was agreed to keep the idea of a Shackleford Neighbourhood Plan under review for now.

**8/15 - Community Safety report from the Surrey Police** – the crime figures since the last meeting showed two ‘making off without payments’ from the Eashing Service Station, a burglary of a non-dwelling at Hurtmore Golf Club, criminal damage to some fencing in Hurtmore and a violent crime in Lower Eashing in which a taxi driver was bitten by a passenger following a dispute over the fare.

**9/15 - County and Borough Councillors –** GJ informed SPC that he now sits on the Planning and Regulatory and Environment and Transport Committees. GJ reported that estimates had been obtained for works to the culvert in the centre of Shackleford and he hopes to use his SCC Member’s Allowance to help fund the project. He will be meeting with SCC Highways and Jon Forsyth soon to progress this further.

**10/15** - **Highways and Byways update –** BCM reported that Highways England and the Department of Transport had been unable to offer any help for improved signage to Home Farm on the A3, stating that it was down to the hauliers to improve instructions to drivers and to Home Farm to improve directions on their website.

**11/15** – **Byway Open to All Traffic 527 –** Kay Hollingdale reported a number of problems with the byway known as BOAT 527. The byway was a bridleway that was reclassified in 1993 as a BOAT. The byway is now frequently used by 4x4 vehicles and motorbikes and is being severely damaged by these vehicles, the cutting back of vegetation with chainsaws and the resulting erosion. The safety of pedestrians and horse riders is being compromised and the pathway alongside Swallow Hill Cottage is collapsing. SPC agreed to write to SCC (via GJ) to complain about the state of the byway, raise safety concerns and ask that this byway be re-classified as a Restricted Byway to prohibit motorised vehicles.

**12/15 - Planning**

Application 15/P/00703 – Home Farm, Rokers Lane, Shackleford – Removal of storage containers and completion of existing storage building

* Jon Forsyth confirmed that storage containers would be removed this week and would not be replaced. A majority of councillors decided not to object to the proposal (PR objected).

Application 15/P/00730 – Beechwood Farm, Elstead Road, Shackleford – Variation to 14/P/01025 in relation to outbuildings at Plot A and B

* SPC concerned over the unnecessary scale of the outbuilding at Plot B – Clerk to send comments to GBC.

**13/15 – Shackleford Community Playground –** the repairs to the playground will commence on 13th July.

**14/15 – S.106 Monies from the Completed Mushroom Farm Development –** PR reported that the second bench at Eashing is about to be installed.

**15/15**  – **Finance**

1. Annual Return – Parts 1 and 2 of the Annual Return approved and signed by Chairman (draft circulated in advance by Clerk).
2. Bank Reconciliation – approved and signed by Chairman (draft circulated in advance by the Clerk).
3. Asset Register – approved and signed (draft circulated in advance by Clerk)
4. Insurance – Clerk obtained several quotes for SPC annual insurance and it was resolved to change insurers from Zurich to Hiscox. The annual premium of £453.18 (saving around £200) was approved.
5. Payments – the following payments were approved:

£25 Shackleford Centre (for Hall Hire)

£82.02 Clerk’s Expenses March/April 2015

£15,411.04 Eibe Play Ltd

 This is the payment to cover the agreed repair works for the playground. The funds have been received from GBC (£5112 Urgent Grant from GBC and £7921.50 of s106 monies for Play Space from Former Mushroom Farm Development), plus VAT £2573.51.

£165.97 Shackleford Community Playground Committee

 Final part of s106 money from GBC for ‘playspace’ to be put towards woodchips.

£ 183.04 SSALC – Annual membership fee

**16/15 – SSALC –** BCM appointed as SPC representative for Surrey Association of Local Councils.

**17/15 - Other correspondence –** BCM drew councillors’ attention to the SALC training/refresher courses.

**78/14 - Date of next meetings** – July 14th, September 15th and November 10th.