**Shackleford Parish Council**

 **Minutes of the meeting held on 13 January 2015 in the Shackleford Centre**

**Present** – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Barry Hitchcock, Philip Randall, Kate Lingard (Clerk), George Johnson (SCC) and Tony Rooth (GBC).

**Members of the Public –** Quintus Van Koetsveld, Angela and James Nairne and Alan Johnston.

**Issues raised by the Public** – concerns over a possible closure of the church in the future and a change of use were raised. TR said planning permission would be needed for this and GBC would be consulted first.

**62/14** – **Apologies for Absence** – Judy Romer and Neil Smith.

**63/14** - **Minutes of Meeting held on 18 November 2014** – approved and signed by BCM.

**64/14** - **Matters Arising** – none.

**65/14** - **Declarations of Interest** – none.

**66/14** - **Community Safety report from the Surrey Police** – the crime figures since end of October showed a theft from the Fountain Salon in Hurtmore, a complaint about a dangerous dog and a burglary from a garden building in Hurtmore (for which an arrest has been made).

**67/14 - County and Borough Councillors –** GJ reported that he had attended a meeting with BCM about problems with flooding in the parish and it had been agreed that a larger culvert in the centre of the village was needed. John Forsyth was in the process of obtaining quotes from suitable contractors and applying for a road opening notice. GJ agreed to approach the Highways Department for help funding this and also said there may be a possible contribution from his Member’s Allocation. GJ said that problems with blocked drains in the parish are scheduled to be dealt with at the end of March. GJ and TR are attending a Flood Forum and will report back to SPC.

TR said the Local Plan was still being considered in light of the extensive comments received during the consultation period (20,000 responses from 7,000 individuals/organisations). At present the number of houses required for the Borough is 620-816. The figure of 620 houses represents the actual need identified in the surveys. It is possible the housing need could increase due to certain other factors, such as the requirements of the University, and the higher figure of 816 represents this.

GJ mentioned the Parish Lengthsman Scheme – in which Seale and Sands, Puttenham, Wanborough and Shackleford Councils would join together to instruct a local contractor to carry out highways work (clearing ditches/cutting back vegetation/sign cleaning etc) – and said that progress is slow as the Highways Agency is very busy.

Problems with travellers’ horses being placed on private property were mentioned and it was advised that residents with fields keep them locked at all times.

**68/14** - **Highways and Byways update –** SPC still have concerns over the danger of footpaths that cross the A3 in the parish and it was agreed that the Clerk send a formal letter to the Countryside Access Team asking for either extinguishment of the footpaths or the provision of a footbridge.

Problems with potholes were noted again and BCM reported that the Highways Inspector had found six actionable defects at the junction of School lane and Grenville Road.

**69/14** – **Planning** – 14/P/02340 Kingshott Cottage, Lombard Street – this application was discussed and the owners were present to answer questions. SPC raised no objections and GBC will therefore deal with issues raised over size and bats at the property.

**70/14** – **Hurtmore Goalpost** – BH confirmed no issues with the goalpost.

**71/14 – New Grit Bins –** BCM reported that John Forsyth had agreed to put the new grit bin in place on Grenville Road.

**72/14 – War Memorial –** a recent quote for the reinstatement cost of the War Memorial would result in a large increase in SPC’s insurance premium. QVK and BCM to arrange another quote for comparison. Public liability remains covered under the policy in the meantime.

**73/14 – Neighbourhood Plan –** the Clerk said that she had received offers of help from four volunteers with regards to producing a NP. A few more volunteers may be needed to help. The merits of a NP were discussed again and it was decided to try and get a speaker for the March meeting to provide further information.

**74/14 – Shackleford Community Playground –** the Clerk reported that the Shackleford Playground Committee were about to take out insurance in their own name for the Playground. The Committee are still waiting for a final quote before proceeding with repairs.

**75/14 – S.106 Monies from the Completed Mushroom Farm Development –** PR reported that the design for two new benches at Eashing had been agreed with the National Trust. PR would also look further into the provision of an information board in Eashing.

**76/14** – **Finance**

1. **Budget –** the councilors all agreed to a small increase in the precept representing a £1 increase in the Council Tax for a Band D Property for 2015/16. This was needed to cover the increased insurance costs and the election costs for the coming year.
2. **Receipts –** a tax rebate of £39 was noted.
3. **Expenses -** The following payments were approved:

 Hall Hire - £25

 Clerk’s expenses for Oct/Nov 2014 - £112.51

 A donation to the Shackleford Website was delayed until the March meeting.

**77/14 – Other correspondence –** none.

**78/14 - Date of next meetings** – March 17th, May 12th, July 14th, September 15th and November 10th.