**Shackleford Parish Council**

**DRAFT Minutes of the meeting held on 13 May 2014 in the Shackleford Centre**

**Present** – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Barry Hitchcock, Philip Randall, Jon Scott, Kate Lingard (Clerk), George Johnson (SC Councillor) and PC Vanessa Privett.

**Members of the Public –** Neil Smith, G Bell, David and Jackie Sowerbutts, Alexia Chilton, Quintus Van Koetsveld, David Swinburn, Bob Stovold, Daryl and Judy Romer and Selina Pope.

**Issues raised by the Public** – none.

**1/14** – **Election of Chairman and Vice Chairman for 2014/2015** – SPC voted unanimously for BCM to be Chairman and FN to be Vice Chairman for another year.

**2/14 - Apologies for Absence** – GBC Councillor Tony Rooth.

**3/14** - **Minutes of Meeting held on 18 March 2014** – approved and signed by BCM.

**4/14** - **Matters Arising** – none.

**5/14** - **Declarations of Interest** – FN declared an interest in planning application 14/P/00590 and left the room while SPC discussed this at item 10/14.

**6/14** - **Community Safety report from the Surrey Police** – PC Privett had to leave on urgent Police business so was unable to give us an update.

**7/14 - County Councillors –** GJ was interested to hear if any properties in the Parish had been flooded as there is assistance from SCC and GBC for homeowners that experiences flooding last winter. It was noted that some recent road repairs to Upper Eashing Lane had been unsatisfactory and GJ said he would look into this.

BCM and FN reported that they had attended a meeting about the Local Plan with Stephen Mansbridge and Monica Juneja. At present no development is scheduled for Shackleford.

**8/14** - **Highways and Byways update –** JS reported that markings are due to be replaced on a long stretch of the A3.

**9/14** – **Liquidambar Tree** – the Liquidambar tree in the centre of the village has suffered storm damage and needs to be pruned by 1m. A tree application in respect of this has been sent to GBC and the cost of pruning at around £90 was approved by SPC.

**10/14** - **Planning** – the list of current planning applications was discussed.

**APPEAL - Planning Application 13/P/01737 – Proposed Solar Farm at Eashing Farm, Eashing Lane –** SPC resolved to restate its original objections made in relation to this application and to submit these to the Planning Inspector for the Appeal Hearing.

**Planning Application 14/P/00590 – Aldro School – Variation of Condition 2 of 13/P/01030 –** SPC resolved to send comments in relation to the proposed changes to exterior lighting and the height of the listed wall. Plans state lighting at the back of the school could be 4m high and this would be unacceptable. It was also preferred that the height of the listed wall be increased to the height it has been until recently (before removal of the newer top section) if possible, as was initially agreed with the school.

**Planning Application WA/2013/1371 – Reduction in affordable housing at the Mushroom Farm Development** - BCM reported that Waverley had refused the application. The development must provide 3 social rented homes with 2 beds (on GBC side of development), 1 social rented home with 3 beds (on Waverley side of development) and 3 shared ownership homes with 3 beds (on Waverley side of development).

**11/14** – **Hurtmore Field Play Equipment** – the location of the goal has been agreed with GBC and the goal sourced for the price of £442.50. SPC approved this payment and any extra sand etc required to install the goal. The entire price will be funded by a grant from SCC.

**12/14 – Cyder House Playground –** BCM reported that Selina Pope had kindly agreed to become Chairman of the playground committee. It was decided that a clearer arrangement between the Playground Committee and SPC was needed in relation to the inspections, insurance and maintenance. SPC voted to transform the existing committee (which is separate from SPC currently) into a Working Party of SPC if possible. SPC would still be responsible for public liability insurance and annual inspection costs and the Working Party would be responsible for regular inspections. The clerk agreed to look into how to set up a Working Party.

**13/14** – **Finance**

1. **Annual Return for year end March 2014 –** SPC approved the Annual Return as circulated in advance by the clerk and BCM signed Sections 1 and 2.
2. **Bank Reconciliation –** SPC approved the bank reconciliation as at 31 March 2014 circulated in advance by the clerk (signed by BCM).
3. **Expenses -** The following expenses were approved:

 Hall Hire - £25

 Clerk’s expenses - £121.54

 Renewal of Membership of Surrey Local Council Assoc - £181.08

 New bin at Hurtmore - £300 (paid for with a grant from SCC)

 Insurance Renewal - £514.36

 Hurtmore Goal Post - £442.90 (paid for with a grant from SCC)

**14/14 - Date of next meetings** – 1 July, 9 September and 18 November 2014.