**SHACKLEFORD PARISH COUNCIL**

 **Minutes of a Meeting held 6 November 2012 in the Shackleford Centre**

**Present** – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Diana Kirkillo-Stacewicz, Fred Bourne, Jon Scott, David Preston (Clerk).

**Members of the Public -**  28 members of the public were present.

**Issues raised by the Public** – None

**36/12 Apologies for Absence** –, Simon Gimson, Tony Rooth, P.C. Vanessa Privett.

**37/12 Minutes of the Meeting held 11 Sept.2012**  – Approved and signed by the Chairman.

**38/12 Matters arising** – Under the latest Boundary Commission recommendations The Pilgrims ward would remain part of the Guildford Parliamentary Division.

**39/12 Declarations of Interest** – None

**40/12 Community Safety –** The Clerk referred to a report from the Police which mentioned one recent crime in the Parish – the theft of a tractor from Puttenham Lane which was then used in an attempted ram raid in Cranleigh

**41/12 Mushroom Farm Development –** The meeting was addressed by Michael Jones and Mark Fitzpatrick of Cleanslate Ltd, which is Wates’ building partner. The main points covered were –

Demolition of the existing buildings would start on 19 November and would take between 12 and 16 weeks. Specialist contractors would remove asbestos from the site.

It was intended to use the Peper Harow Lane entrance to the site for lorry access. Local concerns about safety at the junction with Elstead Road would be addressed. Smaller vehicles would be using the Shackleford Road access.

After Christmas work would start on the removal and breaking up of large quantities of concrete slabs, which would be crushed on site and reused. Plans were in hand to reduce noise and dust to a minimum.

It was hoped to have a show house completed by early summer 2013, with the development completely finished by summer 2014.

Whilst various sub-contractors would be employed, the site remained under the control of Cleanslate, to whom any issues should be addressed.

Once agreement had been reached on the routing of services along the edge of the Cyder House Field it was expected that the transfer of the Field to the Council could proceed quickly. The Clerk reported that he had heard today that the Council’s Solicitors had had new documentation from Wates’ Solicitors.

The Cleanslate representatives agreed to remain after the conclusion of the Council meeting to discuss any points residents wished to raise with them.

**42/12 Highways and Byways** – the Chairman reported that a new Community Highways Officer had been appointed by Surrey C.C. and she was trying to arrange to see him to discuss outstanding issues.

**43/12 Finance** – the following payments were noted – Hall Hire £35.00, Clerk’s Office Expenses £100.49, CPRE subscription £36.00.

The appointment of Mr. David Morgan as Internal Auditor was confirmed.

The Clerk reported that it would not be possible to fix the Parish Precept for 2013/4 until the January meeting, since details of the tax base for the Parish would not be available from Guildford until December. This arose from changes in the national Council Tax Benefit Scheme. The Chairman felt that a small increase in the Precept may be necessary to meet rising costs, but this would be reviewed when all the information was to hand.

**44/12 Annual Risk Assessment** – It was decided that there had been no change in risk since last year and no alterations were needed to the existing Risk Assessment. The position would be reviewed on acquisition of the Cyder House Field.

**45/12 Planning Issues** – the list of current planning applications, which had been circulated, was noted.

**46/12 Henry Smith Charity** – Bob Stovold was appointed to continue as the Council’s Nominative Trustee. He invited local people to let him know of any cases of need where the Charity might be able to assist with a small grant.

**24/12 Date of future meetings** – 8 January, 5 March, 7 May 2013.