**DRAFT MINUTES**

**Shackleford Parish Council**

**Minutes of the meeting held on 19 November 2013 in the Shackleford Centre**

**Present** – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Barry Hitchcock, Jon Scott, Kate Lingard (Clerk), George Johnson (SCC) and Tony Rooth (GBC).

**Members of the Public –** Judy Romer, Darrell Romer, Q. Van Koetsveld, Neil Smith, Mark Wright, Wendy Wright, Anthony Hopkins, Colin Fleetcroft and Nicky Fleetcroft amongst others.

**Issues raised by the Public** – none.

**43/13** - **Apologies for Absence** – Diana Kirkillo-Stacewicz. BCM expressed the sadness of SPC and the Parish to hear of the recent death of Tony Welch.

**44/13** – **Welcome to New Councillor** – BCM welcomed BH who has joined SPC as a new councillor. BH signed the Declaration of Acceptance.

**45/13** - **Minutes of Meeting held on 10 September 2013** – approved and signed by BCM.

**46/13** - **Matters Arising** – none.

**47/13** - **Declarations of Interest** – see 53/13.

**48/13** – **Surrey Superfast Broadband update** – Katie Brennan from the Surrey Superfast Broadband Programme (SSF) at GBC gave an update on progress of the rollout. The SSF project builds on existing commercial plans for the rollout of fibre broadband networks to homes that are not currently included in those plans. SSF plans to connect these further 84,000 homes by December 2014 (15,000 have been connected already as of September 2013). To see if your property is covered by SSF you can enter your postcode into the postcode check on the webpage at [www.superfastsurrey.org.uk](http://www.superfastsurrey.org.uk) Unfortunately, this still leaves some 6% of the borough’s properties without coverage by SSF or the commercial rollout – some of which appear to be in Shackleford!

**49/13** - **Highways and Byways update** – there was some discussion about problems with surface water after heavy rain in the Parish. GJ asked SPC to compile a detailed list and to send to him to pass onto SCC. Parishioners and SPC reported problems at Eashing Lane, Lombard St, The Street (outside Hall Place), Chalk Lane and Grenville Road/Elstead Road Junction. BCM said that planned roadworks to Hurtmore Road had now been postponed until February. GJ said that two new school warning signs would be going up soon on Lombard Street.

There was further discussion about a potential 20mph speed limit on Puttenham Lane (not Shackleford Road as mentioned at Local Committee). GJ said it was notoriously hard to get 20mph limits approved. BCM was still waiting to hear from Matt Redfern, the casualty reduction officer, with his comments about improving safety on Puttenham Lane/The Street.

GJ reported that there is a new Permit Scheme from SCC in place with applies to any contractor carrying out roadworks. From now on, before any roadworks can be carried out, a permit must be sought from SCC. SCC can impose conditions on these permits, such as the hours works can be carried out, and a breach of these conditions will be a criminal offence.

**50/13** - **County and Borough Councillors** – TR said that Shackleford had increased their recycled rubbish to well over 60% and was interested to hear what residents thought about the new system. TR then went on to give SPC a briefing on the New Local Plan.

**51/13 – New Local Plan** – TR explained that the New Local Plan will set out the policies and proposals that will guide the future development of Guildford Borough up to 2031. There is a need for more housing and the New Local Plan will help control where these developments will go. TR said that there are no proposed development sites for Shackleford Parish and it will remain in the Green Belt. A large development of 400 homes has been approved in Ash.

Any and all residents are encouraged to read the New Local Plan on the GBC website and submit comments on the online questionnaire by next Friday 29th November..

The question of a Neighbourhood Plan for the parish was discussed. TR said it was important to be aware that Neighbourhood Plans can take a long time to prepare and can be expensive and cannot be achieved without a core of interested residents.

**52/13** - **Community Safety report from the Surrey Police** – the crime figures sent by PC Privett showed a burglary at Binton Lane, The Sands and a theft from a vehicle at the Ramada Hotel on the Hogs Back. Also included were details of credit card fraud where victims are telephoned by fraudsters pretending to be the Police and claiming that money has been stolen from the victim’s bank accounts. Never give out any bank details to anyone (even the Police).

The Police were unable to attend the Remembrance Day Service in Shackleford this year due to staffing issues. BCM reported that members of the public had been given high visibility jackets and had helped stop/direct traffic. BCM was worried that this could be dangerous and has raised this with the Police.

**53/13** – **Planning** – the list of current planning applications was discussed.

**Planning Application 13/P/01737 – Proposed Solar Farm at Eashing Farm, Eashing Lane**

All members of SPC voted to object to this proposal on the basis that a solar farm would not be appropriate development/use of this arable agricultural land within the Green Belt. SPC believe there would be no community benefit to such a project and there would be an adverse visual impact as a result of the proposed Solar Farm.

**Planning Application WA/2013/1371** **– Application by Cleanslate to reduce the number of affordable houses at the Mushroom Farm Development from 7 to 4**

This application has been submitted to Waverley Borough Council but SPC have objected to this application as the development straddles both Guildford and Waverley. TR to confirm if GBC have sent in any comments to Waverley about this application.

**54/13** – **Hurtmore Field Play Equipment** – SPC voted to join the Surrey County Playing Fields Association (SCPFA) for the sum of £10 a year as they may be able to offer some advice. BH declared an interest as he works with SCPFA. BH has done further research into possible equipment and a tarmacked area with goal posts may be the best option. This would cost around £15,000 and would only be possible with external grants/funding. SPC has been successful in applying for a small grant from GBC for this project but any grant monies would need to be matched. BH and BCM to apply for external funding.

**55/13** - **Grit Provision** – SPC has been awarded a grant from GBC for the provision of new grit bins to be bought in 2014/2015. BCM to confirm whether the parish requires more grit for this winter 2013/14.

**56/13** - **Financial Regulations** – it was resolved that SPC adopt the Financial Regulations as circulated by the clerk before the meeting.

**57/13 - Risk Assessment** – it was resolved that SPC would adopt the Risk Assessment for 2013 as circulated by the clerk before the meeting.

**58/13** – **Finance** –The expenses of the clerk (£217.78) and the Hall Hire (£25) were agreed. 1st Call Trees have agreed to trim the Parish Car Park hedges further, in line with their work last year, before a fee of £360 be paid. A subscription fee of £36 to re-join the Campaign for the Protection of Rural England was authorised. Some residents have kindly worked on the Parish flowerbeds and a payment of around £70 was agreed for plants/materials.

BCM signed the Bank Reconciliation for November 2013 as prepared by the clerk.

SPC is unable to set the budget/precept until the January meeting as the necessary figures from GBC are unavailable until December.

**59/13** - **Date of next meetings** – Thursday 16 January 2014