**SHACKLEFORD PARISH COUNCIL**

  **Minutes of a Meeting held 5 January 2009 in the Village Hall**

**Present** – Bridget Carter-Manning (Chairman), Fran Nowlan (Vice Chairman), Diana Kirkillo-Stacewicz, Fred Bourne, Jon Scott, David Preston (Clerk).

**Members of the Public** –Sandy Brigstocke, Roger Bunnett, Chris Christensen, Lorna Leathers, Rosemary Kitson, Tom Kitson

 **Issues raised by the Public**

Roger Bunnett reported that he had found somebody to erect a ‘No HGV’ sign in Norney, and it was decided to pursue this.

Chris Christensen expressed concern about the amount of tree felling taking place at Abbey Mill Business Park, and wondered if this was in accordance with the Planning Permission covering the work. It also seemed that the contractors were depositing refuse from the work by the Bridge. Diana Kirkillo-Stacewicz will provide a copy of the schedule of trees to be cut and removed which accompanied the Planning Application to Ms Christensen, and if more work had been carried out the Council would take it up with the Planning Authority

 **Council Meeting**

**45/08 Apologies for Absence** – Tony Rooth, Veronica Smith.

**46/08 Minutes of the Meeting held 10 November 2008** – Approved and signed by the Chairman.

**47/08 Matters arising** – None

**48/08 Declarations of Interest** – The Chairman declared an interest in Agenda item 6 (Donations), as a Member of the Village Hall Committee

**49/08 Community Safety** – In the absence of Veronica Smith no report was presented, but a written one will be sent by Surrey Police to the Council.

**50/08 Finance** –

Banking Arrangements - The Clerk reported that he had had two meetings with the Bank and the correct address for correspondence was now registered, and The Chairman, Vice Chairman and Diana Kirkillo-Stacewicz were now the authorised signatories, with two signatures from the three required to operate the account.

Items for payment – Agreed.

Donations – It was agreed to donate £300 to the Village Hall (The Chairman taking no part) and £200 to the PCC.

Appointment of Internal Auditor – following the current Internal Auditor’s expressing a wish to step down, the Chairman reported that she was in touch with a possible successor. He was away at present, but she hoped to receive his agreement to act shortly, and to be able to propose his appointment formally at the next meeting.

**51/08 – Planning –** The list of current planning applications and decisions was noted.

 - Eashing Quarry – Rosemary Kitson reported that Sarah Hill had been appointed Chairman of SSHAC. The Environmental Consultant instructed by SSHAC was in active discussions with various interested parties and was hopeful of producing a strong case against the development. The chairman reported that she had heard from CPRE about the proposed merger of the exisiting Area of Great Landscape Value into the AONB area, which, if implemented, would provide greater protection for the Eashing Farm area. It was suggested that the Council might express their support for the proposal to Guildford B.C. A useful precedent in the County had been set in Tandridge, and this could be quoted.

 - Mushroom Farm – The Housing Needs Survey had been completed and arrangements were in hand to make it available to those interested.

**52/08 – Highways and Byways** – The Chairman reported that resurfacing of a local section of the A3 with ‘quiet’ tarmac was scheduled for the near future, though the exact boundaries of the section were not clear, and clarification had been sought.

The work done by the Community Gang in November had had minimal effect. Some work had been done, but much remained. Particular concern was expressed about the dirty state of road signs in Eashing.

The new local direction signs in and around Shackleford Village were welcomed. It had been established that these were the property of the Highway Authority.

The problem of overhanging hedges in Shackleford Road, by the Mushroom Farm, was mentioned, and the question of the provision of a grit box, possibly by Rokers Lane was discussed.

The need for traffic calming, and enforcement of the weight restriction, in Lower Eashing was considered. It was agreed that thought needed to be given as to the best way forward.

**53/08 – Risk Assessment** – It was reported that the Clerk had circulated a draft, and would prepare a final version when Councillors’ comments had been received.

**54/08- Freedom of Information Act** – The adoption of the Model Publication Scheme produced by the Information Commissioner’s Office was agreed. The Clerk will arrange to post the requisite notices.

**55/08 – Grant Aid 2009/10** – The Clerk reported that Guildford B.C. had approved a 50% grant in respect of the proposed work on the War Memorial setts, but this could not be paid until April. It was agreed that the Clerk should request the Contractor to schedule the work for March /April.

**56/08 – Village Hall –** The Chairman reported that good progress was being made on the revised constitution, which proposed, inter alia, that only residents expressing an interest should be regarded as Members.

**57/08 – Future Meeting Dates** – 2 March, 11 May (AGM), 6 July, 7 September, 2 November, 11 January (2010).